

MINUTES
EXTRAORDINARY MEETING
NORTHERN RIVERS
JOINT ORGANISATION
5 OCTOBER 2018



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**MINUTES OF THE EXTRAORDINARY MEETING OF
THE NORTHERN RIVERS JOINT ORGANISATION
HELD IN THE LISMORE CITY COUNCIL CHAMBERS
OLIVER AVE, GOONELLABAH
ON FRIDAY 5 OCTOBER 2018 AT 1.30PM**

ATTENDANCE

Crs Danielle Mulholland (Chair), Simon Richardson, Isaac Smith, Robert Mustow, Katie Milne;

Cr Keith Williams attended in place of Mayor David Wright

Tim Williamson (Interim Executive Officer), General Managers Mark Arnold, Troy Green, Scott Turner, Vaughan MacDonald. Marcus Schintler from Kyogle Council attended in place of Graham Kennett

1. ACKNOWLEDGEMENT OF COUNTRY

In opening the meeting, the Chair provided an Acknowledgement of Country.

2. APOLOGIES

Apologies were received from Virginia West (Scenic Rim Council) and Louise McMeeking, Dept of Premier and Cabinet; Mayor David Wright; General Managers Paul Hickey, Graham Kennett

3. DECLARATIONS OF INTEREST

No Declarations of Interest were noted

4. ADDRESS BY OFFICIAL VISITORS

NIL

5. CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes – NRJO meeting 6 August 2018

051018/1 RESOLVED

Moved: Cr Richardson/Cr Mustow

That the Minutes of the Ordinary Meeting of the Northern Rivers Joint Organisation held Monday 6 August 2018 be adopted as a true and accurate record of proceedings of that meeting.

CARRIED

FOR VOTE - All Councillors voted unanimously.

6. NOTICES OF MOTION

NIL

7. REPORTS

7.1 Adoption of Northern Rivers Joint Organisation Draft Charter

051018/2 RESOLVED

Moved: Cr Richardson/ Cr Milne

That the revised Section 5.1 of the Northern Rivers Joint Organisation Charter be adopted

CARRIED

FOR VOTE - All Councillors voted unanimously.

7.2 Northern Rivers Joint Organisation Code of Meeting Conduct

051018/3 RESOLVED

Moved: Cr Richardson/ Cr Mustow

That the Northern Rivers Joint Organisation Code of Meeting Conduct be reviewed to include separate sections for representation from the public covering open meetings and during the closing of meetings and that a revised Code will be reviewed at the next meeting of the NRJO.

CARRIED

FOR VOTE – All Councillors voted unanimously.

7.3 Chair's Report

051018/4 RESOLVED

Moved: Cr Mulholland/ Cr Mustow

That a report on the Chairs' meeting held in Sydney on 16 August will be circulated via email and a letter seeking clarification regarding the roles of JOs; Chairs and the State Government would be sent

CARRIED

FOR VOTE - All Councillors voted unanimously.

7.4 Executive Officer's Report

051018/5 RESOLVED

Moved: Cr Smith/ Cr Mustow

That Board receives and notes the Executive Officer's Report

CARRIED

FOR VOTE - All Councillors voted unanimously

7.5 Northern Rivers Joint Organisation Bank accounts

051018/6 RESOLVED

Moved: Cr Smith/ Cr Richardson

1. *That the Board approve Visa debit cards to be issued to Danielle Mulholland and Tim Williamson. These cards will be attached to individual Everyday accounts under the Northern Rivers Joint Organisation main account. These accounts will be 'one to sign' only. A limit of \$2000 will apply to each card.*
2. *That the Board approve Donna McIntyre and Kyllie Walker as authorised representatives to operate the accounts, with the ability to upload and view only.*

CARRIED

FOR VOTE - All Councillors voted unanimously

7.6 NRJO Financial reports to end September 2018

051018/7 RESOLVED

Moved: Cr Richardson/ Cr Smith

That NRJO notes the contents of the NRJO financial report for the period ending 30 September 2018.

CARRIED

FOR VOTE - All Councillors voted unanimously

7.7 Report to OLG on expenditure of Establishment Grant

051018/8 RESOLVED

Moved: Cr Milne/ Cr Smith

That the report be noted

CARRIED

FOR VOTE - All Councillors voted unanimously.

7.8 Waste Management

Terry Dodds (General Manager) and Cr Peter Petty (Mayor) from Tenterfield Shire Council joined the meeting by phone at 2.15pm.

Moved: Cr Smith/ Cr Richardson

That the NRJO note Points 1 and 2 of the tabled report and that Byron Shire Council shall conduct a Request For Proposal for a regional alternative waste treatment feasibility study and report on submissions at the next meeting.

Following discussions with Tenterfield Council, Cr Richardson withdrew his motion until further information from Tenterfield has been received

051018/9 RESOLVED

Moved: Cr Milne/ Cr Mustow

That the NRJO note Points 1 and 2 of the tabled report

That NJRO would provide a letter of support for Tenterfield's application to ARENA

That each individual council is not precluded from financially contributing to the Tenterfield consortium application

CARRIED

FOR VOTE - All Councillors voted unanimously

7.9 Joint Organisations and LGNSW: Co-Design And Collaboration

051018/10 RESOLVED

Moved: Cr Smith/ Cr Richardson

That the proposal be reviewed by members and feedback to admin@northernriversjo.nsw.gov.au by 22 October 2018

CARRIED

FOR VOTE - All Councillors voted unanimously

8. URGENT BUSINESS

8.1 Vehicle Allowance Policy

051018/11 RESOLVED

Moved: Cr Smith/ Cr Richardson

That the Board adopt the Vehicle Allowance Policy

CARRIED

FOR VOTE - All Councillors voted unanimously

9. CONFIDENTIAL REPORTS

No confidential reports were received.

10. CORRESPONDENCE

Incoming correspondence was noted

Meeting closed 2.48pm

Next meeting 2 November 2018

Kyogle Council

Minutes approved

A handwritten signature in black ink, appearing to be 'D Mulholland', with a long horizontal stroke extending to the right.

D Mulholland

Chair