

MINUTES
ORDINARY MEETING
NORTHERN RIVERS
JOINT ORGANISATION
06 AUGUST 2018



NORTHERN
RIVERS
JOINT ORGANISATION

MINUTES OF THE ORDINARY MEETING OF NORTHERN RIVERS JOINT ORGANISATION

HELD IN THE BALLINA SHIRE COUNCIL CHAMBERS

40 CHERRY STREET BALLINA,

ON MONDAY 6 AUGUST 2018 AT 11.00 AM

ATTENDANCE

Cr Danielle Mulholland (Chair), Cr David Wright, Cr Simon Richardson, Cr Isaac Smith, Cr Robert Mustow, Cr Katie Milne.

Tim Williamson (Interim Executive Officer), General Managers Paul Hickey, Graham Kennett, Mark Arnold, Troy Green, Vaughan MacDonald, Scott Turner (A/g GM).

Louise McMeeking (Dept Premier and Cabinet), Anita Gambhir (OLG), Cr Keith Williams (Rous County Council)

1. ACKNOWLEDGEMENT OF COUNTRY

At the meeting was opened by the Chair who provided an Acknowledgement of Country.

2. APOLOGIES

Apologies were received from Peter Petty, Terry Dodds (Tenterfield Shire Council); Virginia West (Scenic Rim Council)

3. DECLARATIONS OF INTEREST

No Declarations of Interest were noted

4. ADDRESS BY OFFICIAL VISITORS

5. CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes – NRJO meeting 22 June 2018

060818/1 RESOLVED

(Cr Milne /Cr Smith)

That Joint Organisation confirms the Minutes of the Ordinary Meeting of Northern Rivers Joint Organisation held on Monday 22 June 2018.

CARRIED

FOR VOTE - All Councillors voted unanimously.

5.2 Confirmation of Minutes – NOROC meeting 22 June 2018

060818/2 RESOLVED

(Cr Wright /Cr Mustow)

That Joint Organisation confirms the Minutes of the Ordinary Meeting of Northern Rivers Regional Organisation of Councils held on Monday 22 June 2018.

FOR VOTE - All Councillors voted unanimously.

6. NOTICES OF MOTION

NIL

7. REPORTS

7.1 Adoption of Northern Rivers Joint Organisation Draft Charter

An Update to the Report 7.1 *Adoption of Northern Rivers Joint Organisation Draft Charter* was tabled by Interim Executive Officer. The Update acknowledged member Council resolutions made after the Agenda papers were circulated.

060818/3 RESOLVED

(Cr Smith /Cr Richardson)

Moved that the draft Northern Rivers Joint Organisation Charter be adopted

Amendment 1:

Cr Isaac Smith moved an amendment:

That the Joint Organisation include the Mayor and another councillor as voting members of each council

Amendment lapsed due to lack of second

Amendment 2:

Cr Katie Milne moved an amendment:

That the Joint Organisation Charter be adopted with a Voting Structure that reflects the Fee Structure or that where another tier of Government provides funding through the JO for distribution to member council's this is distributed according to the same formula as contributions

Amendment lapsed due to lack of second

CARRIED

FOR VOTE - All Councillors voted unanimously.

7.2 Northern Rivers Joint Organisation Code of Meeting Conduct

060818/4 RESOLVED

(Cr Smith /Cr Mulholland)

Moved:

that the draft Northern Rivers Joint Organisation Draft Code of Meeting Conduct be amended as follows:

- *that the code at point 12.13 include unlimited public access*
- *that the code include a point allowing unlimited public access at meetings*
- *that all meetings are audio recorded*

Amendment 1

Cr Smith moved an amendment:

- *that the code include public access to address the Committee on matters of regional interest.*
- *total time allowed will be limited to 30 minutes with speakers allowed 5 minutes each to address the committee.*
- *that all meetings are audio recorded*

CARRIED

FOR VOTE – Cr K Milne, Cr D Mulholland, Cr Mustow, Cr S Richardson, Cr I Smith

AGAINST - Cr D Wright

7.3 Adoption of Northern Rivers Joint Organisation Expenses and Facilities Policy

060818/5 RESOLVED

(Cr Milne /Cr Richardson)

That the draft Northern Rivers Joint Organisation Expenses and Facilities Policy be adopted

CARRIED

FOR VOTE - All Councillors voted unanimously

7.4 Statement of Strategic Regional Priorities

060818/6 RESOLVED

(Cr Richardson /Cr Mustow)

That Muller Enterprise be engaged to undertake the work proposed under Option 4, plus one extra workshop if required, beginning August 22, 2018.

CARRIED

FOR VOTE - All Councillors voted unanimously

7.5 Northern Rivers Joint Organisation Associated Membership

060818/7 RESOLVED

(Cr Mustow /Cr Wright)

That the report on the Northern Rivers Joint Organisation Associate Membership be received and noted.

CARRIED

FOR VOTE - All Councillors voted unanimously

7.6 Support and Progression of NRJO Waste Management Priorities

060818/8 RESOLVED

(Cr Smith /Cr Richardson)

That the report on waste management priorities be received and noted

CARRIED

FOR VOTE - All Councillors voted unanimously

7.7 Executive Officer Report

060818/9 RESOLVED

(Cr Mulholland /Cr Wright)

That Board receives and notes the Executive Officer's Report

CARRIED

FOR VOTE - All Councillors voted unanimously

7.8 COMMUNICATION AND ENGAGEMENT PLAN

060818/10 RESOLVED

(Cr Smith /Cr Mustow)

That the Draft Communication and Engagement Plan be adopted.

CARRIED

FOR VOTE - All Councillors voted unanimously

7.9 Statement of Revenue Policy and Budget

060818/11 RESOLVED

(Cr Smith /Cr Richardson)

That the Draft Statement of Revenue Policy and Budget be adopted and referred to each member council to give public notice of the draft for not less than 28 days.

CARRIED

FOR VOTE - All Councillors voted unanimously

7.10 Executive Officer and Forward Financial Plan

060818/12 RESOLVED

(Cr Mustow /Cr Smith)

1. *That the NRJO Executive Officer be recruited on a part-time basis (i.e. 21 to 24 hours per week – equivalent to three days).*
2. *That the NRJO adopts the financial plan as outlined in Tables One and Two of this report for the 2018/19 financial year.*

CARRIED

FOR VOTE - All Councillors voted unanimously

7.11 Opening and Management of Bank Accounts

060818/13 RESOLVED

(Cr Smith /Cr Mustow)

1. *That the Chair and the Executive Officer are regarded as the “Beneficial Owners” of the Joint Organisation.*
2. *That required bank accounts be established at Summerland Credit Union.*
3. *That two of following three signatories be required to sign and approve payments: The Chair, the Executive Officer and the General Manager of the Council to which the Chair belongs.*
4. *That the Chair and the Executive Officer be issued with Summerland Credit Union Debit Cards.*
5. *That the Secretariat be approved to process all banking transactions.*

CARRIED

FOR VOTE - All Councillors voted unanimously

7.12 Council Regional Capacity Building (CRCB) Program

060818/14 RESOLVED

(Cr Mustow /Cr Richardson)

That the Northern Rivers Joint Organisation supports a grant application for the Council Regional Capacity Building Program – Contaminated Land Management, with that application to be lodged by Ballina Shire Council on behalf of the Joint Organisation.

CARRIED

FOR VOTE - All Councillors voted unanimously

7.13 NOROC Financial Report to 30 June 2018

060818/15 RESOLVED

(Cr Wright /Cr Milne)

That NRJO notes the contents of the NOROC financial report for the period ending 30 June 2018.

CARRIED

FOR VOTE - All Councillors voted unanimously

8. URGENT BUSINESS

Cr Richardson requested a review of forward meeting dates, with a preference for Fridays over Mondays.

The Statement of Revenue Policy needs to be submitted to the Office of Local Government by 31 August 2018 following 28 days of public notice. Given that the next Board meeting is not until November, the following resolution was required:

060818/16 RESOLVED

(Cr Mulholland/ Cr Smith)

That the Board authorise the Chair to adopt the Statement of Revenue Policy following the 28 day public notice period.

9. CONFIDENTIAL REPORTS

No confidential reports were received.

Meeting closed 12.09

MINUTES APPROVED

D MULHOLLAND

CHAIR