

**MINUTES OF THE ORDINARY MEETING OF
THE NORTHERN RIVERS JOINT ORGANISATION
HELD AT BALLINA SHIRE COUNCIL
FRIDAY 4 FEBRUARY 2022**

ATTENDANCE

Crs Kylie Thomas, Chris Cherry, Steve Krieg, Sharon Cadwallader, Michael Lyon, Robert Mustow
General Managers Mark Arnold, Paul Hickey, Vaughan Macdonald
Eber Butros (LCC)
Cr Ian Tiley (CVC), Tim Williamson (RDA NR)
Troy Green (TSC), Michael Thurston (DNC), Laura Black, (CVC) via Zoom,
Nicole Reeve, Donna McIntyre (minute taker)

1 NRJO OVERVIEW

For the benefit of new Board members, a brief overview of the Northern Rivers JO including history of formation, funding and staffing was provided by Executive Officer, Nicole Reeve. A copy of the presentation is **included with the meeting minutes**.

2 ELECTION OF CHAIRPERSON

The elections commenced at 9.42am with Nicole Reeve, Executive Officer presiding as the Returning Officer for the election of a Chair for the NRJO.

Voting representatives for the election of Chairperson are the Mayors of the member councils. These are:

- | | |
|-------------------------|-------------------------------|
| • Cr Kylie Thomas | Mayor Kyogle Council |
| • Cr Robert Mustow | Mayor Richmond Valley Council |
| • Cr Steve Krieg | Mayor Lismore City Council |
| • Cr Michael Lyon | Mayor Byron Shire Council |
| • Cr Sharon Cadwallader | Mayor Ballina Shire Council |
| • Cr Chris Cherry | Mayor Tweed Shire Council |

By show of hands it was unanimously agreed

That the Joint Organisation determines the election of the Chairperson proceed by open voting.

CARRIED

FOR VOTE: All Councillors voted unanimously.

Two nominations were received for the position of Chair, one from Cr Sharon Cadwallader (Ballina Shire Council) and one from Cr Michael Lyon (Byron Shire Council)

Cr Cadwallader received three votes

Cr Lyon received three votes

Under Section 6.4 of the NRJO Code of Meeting Conduct, the Chair was then drawn by lot by Cr Ian Tiley, Mayor of Clarence Valley Council (an associate member of the NRJO).

Cr Cadwallader was appointed as Chair of the NRJO.

Cr Cadwallader assumed the role of Chair for the meeting.

3 ELECTION OF DEPUTY CHAIRPERSON

Voting representatives for the election of Deputy Chairperson are the Mayors of the member councils. These are:

- Cr Kylie Thomas Mayor Kyogle Council
- Cr Robert Mustow Mayor Richmond Valley Council
- Cr Steve Krieg Mayor Lismore City Council
- Cr Michael Lyon Mayor Byron Shire Council
- Cr Sharon Cadwallader Mayor Ballina Shire Council
- Cr Chris Cherry Mayor Tweed Shire Council

By show of hands it was unanimously agreed

That the Joint Organisation determines the election of the Deputy Chairperson proceed by open voting.

CARRIED

FOR VOTE: All Councillors voted unanimously.

Two nominations were received for the position of Deputy Chair, one from Cr Kylie Thomas (Kyogle Council) and one from Cr Chris Cherry (Tweed Shire Council)

Cr Cherry received two votes

Cr Thomas received four votes

Cr Kylie Thomas was appointed as Deputy Chair of the NRJO.

4 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was read by the Chair

5 APOLOGIES

Apologies have been received from Cr Jeff McConnell, Scenic Rim Regional Council , Michael Donnelly, Lismore City Council, Graham Kennett, Kyogle Council.

04022022/1 RESOLVED

MOVED: K Thomas/ C Cherry

THAT the apologies received for the meeting be noted

CARRIED

FOR VOTE: All Councillors voted unanimously.

6 DECLARATIONS OF INTEREST

Information regarding definitions of declarations of interest was included in the meeting papers

No declarations were made.

7 NOTICES OF MOTION

Nil received.

8 ADDRESS BY OFFICIAL VISITOR(S)

No official visitors

9 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM THE MINUTES

04022022/2 RESOLVED

MOVED: C Cherry/M Lyon

THAT the minutes of the NRJO Board meeting held 12 November 2021 be accepted as a true and accurate record of proceedings of the meeting

CARRIED

FOR VOTE: Cr Cherry, Cr Lyon, Cr Mustow

Cr Cherry requested information regarding the issue of council ownership fire fighting equipment raised as urgent business. Executive Officer Nicole Reeve reported that she has approached DPIE and other JO's for advice and will circulate a report in the coming weeks.

10 REPORTS

10.1 ASSOCIATE MEMBER REPORT - DESTINATION NORTH COAST

04022022/3 RESOLVED

MOVED: C Cherry/ K Thomas

THAT the report from Destination North Coast be received and noted.

CARRIED

FOR VOTE – All Councillors voted unanimously.

10.2 ASSOCIATE MEMBER REPORT – RDA NORTHERN RIVERS

04022022/4 RESOLVED

MOVED: C Cherry / M Lyon

THAT the report from RDA Northern Rivers be received and noted.

CARRIED

FOR VOTE – All Councillors voted unanimously

Cr Cherry requested the background data for the creative industries study and also information on the Town Hall meetings noted in the RDA NR report.

10.3 ASSOCIATE MEMBER REPORT – CLARENCE VALLEY COUNCIL

04022022/5 RESOLVED

MOVED: R Mustow/ C Cherry

THAT the report from Clarence Valley Council be received and noted.

CARRIED

FOR VOTE – All Councillors voted unanimously

Cr Tiley advised the Board of his intention to raise a Mayoral Minute for CVC to consider joining the NRJO as a full member.

Executive Officer Nicole Reeve will investigate the process of appointing new members.

10.4 EXECUTIVE OFFICER REPORT

04022022/6 RESOLVED

MOVED: C Cherry / R Mustow

THAT the Board agree the prospectus now be publicly distributed and the information contained there-in form the basis of the Northern Rivers Joint Organisation's ongoing policy on renewable energy.

CARRIED

FOR VOTE - All Councillors voted unanimously.

04022022/7 RESOLVED

MOVED: M Lyon/ K Thomas

THAT the Board agree to not progress an application for a UNESCO Biosphere for the Northern Rivers and look at alternate mechanisms for the dispersal of tourists across the region.

CARRIED

FOR VOTE - All Councillors voted unanimously.

04022022/8 RESOLVED

MOVED: C Cherry/ R Mustow

THAT the Executive Officer report be received and noted.

CARRIED

FOR VOTE - All Councillors voted unanimously.

10.5 FINANCIAL REPORT

04022022/9 RESOLVED

MOVED: R Mustow / C Cherry

THAT the financial reports for the period ending 31 December 2021 be accepted

CARRIED

FOR VOTE - All Councillors voted unanimously.

10.6 BANKING CHANGES

04022022/10 RESOLVED

MOVED: C Cherry / K Thomas

That two of following three signatories be required to sign and approve payments: The Chair, the Executive Officer and the General Manager of the Council to which the Chair belongs

That the Board nominates the new Chair and respective General Manager as a "Beneficial Owner" of the Joint Organisation bank accounts.

That the Board approve a Visa debit card to be issued to the new Chair. This card will be attached to an individual Everyday account under the Northern Rivers Joint Organisation main account. This account will be 'one to sign' only. A limit of \$2000 will apply to this card.

CARRIED

FOR VOTE - All Councillors voted unanimously.

10.7 PROPOSED MEETING DATES 2022

04022022/11 RESOLVED

MOVED: K Thomas/ R Mustow

THAT the proposed Board meeting dates for 2022 be accepted

Cr Mustow moved an amendment:

THAT the proposed Board meeting dates for 2022 be accepted and that the Board allow for workshops and briefings as required for the term of the Board.

MOVED: K Thomas / R Mustow

The amendment became the motion

MOVED: K Thomas/ R Mustow

CARRIED

FOR VOTE - All Councillors voted unanimously.

11 URGENT BUSINESS

Cr Cherry raised an item of urgent business

04022022/12 RESOLVED

MOVED: C Cherry/S Cadwallader

THAT the Board discuss the issue of capping rates and statutory fees and charges and its impact on all of council operations as a matter of urgent business

CARRIED

FOR VOTE - All Councillors voted unanimously.

04022022/13 RESOLVED

MOVED: C Cherry/S Cadwallader

THAT the NRJO Chair urgently request a meeting with the Minister of Planning and the Minister of Local Government to convey concerns with regards to rate pegging and caps to statutory fees and charges and its impact on council operations.

THAT an urgent notice of motion be made to the Local Government NSW Conference and JO Chairs Forum

CARRIED

FOR VOTE - All Councillors voted unanimously.

12 CONFIDENTIAL ITEMS

No items of confidential business were raised

13 CORRESPONDENCE REPORT

04022022/14 RESOLVED

MOVED: C Cherry/ R Mustow

THAT the correspondence report be noted

CARRIED

FOR VOTE - All Councillors voted unanimously.

MEETING CLOSED 11.23am

Next meeting

20 May 2022 at Lismore City Council

Minutes approved



Cr Sharon Cadwallader

Chair