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## MINUTES OF NORTHERN RIVERS JOINT ORGANISATION, HELD FRIDAY, 8 NOVEMBER 2024 AT TWEED SHIRE COUNCIL - MURWILLUMBAH

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### 1 OPENING OF THE MEETING

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The Executive Officer welcomed everyone to the meeting at 9.58 am.

In attendance:

Voting Committee:

- Cr Chris Cherry, Tweed Shire Council (Chair)
- Cr Sharon Cadwallader, Ballina Shire Council (Deputy Chair)
- Cr Steve Krieg, Lismore City Council
- Cr Danielle Mulholland, Kyogle Council ([online](#))
- Cr Robert Mustow, Richmond Valley Council
- Cr Sarah Ndiaye, Byron Shire Council
- Cr Ray Smith, Clarence Valley Council

General Managers

- Laura Black, Clarence Valley Council
- Mark Arnold, Byron Shire Council
- Troy Green, Tweed Shire Council
- Jon Gibbons, Lismore City Council
- Paul Hickey, Ballina Shire Council
- Marcus Schintler, Kyogle Council ([online](#))

Other attendees:

- Phillip Rudd, NRJO Executive Officer
- Lauren Edwards, NRJO Operating Officer
- Anita Gambhir, Office of Local Government
- Cr Stephen Moriarty, Scenic Rim Regional Council
- Shaun O'Sullivan, Premier's Department Regional Coordination
- Anthony Schreenan, Regional Development Australia
- Vicky Scott, NRJO Finance Accountant
- Michael Thurston, Destination North Coast ([online](#))
- Cass Wilson, Premier's Department Regional Coordination ([online](#))

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### 2 ACKNOWLEDGEMENT OF COUNTRY

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*Northern Rivers Joint Organisation showed its respect and acknowledged the Traditional Custodians of the Land, of Elders past and present, on which this meeting took place.*

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### 3 APOLOGIES

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**CARRIED** that the Board of the Northern Rivers Joint Organisation accepted an apology for Vaughan MacDonald. General Manager, Richmond Valley Council.

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### **Agenda Item Adjustment:**

The Board of the Northern Rivers Joint Organisation agreed to bring forward Item 9.1 “Election of Chairperson and Deputy Chairperson” for discussion before proceeding with the remaining agenda items.

#### **9.1      Election of Chairperson and Deputy Chairperson**

**RESOLVED** (Krieg/Cadwallader) that the Northern Rivers Joint Organisation Board conduct an election for a chairperson and a deputy chairperson consistent with the election process for chairpersons of a joint organisation contained in the *Local Government Act 1993* and the *Local Government (General) Regulation 2021*.

##### **Election of chairperson**

The Executive Officer, as Returning Officer, advised the meeting that one nomination for Chair was received.

**CARRIED** that the Executive Officer declare Cr Chris Cherry Chairperson for a period of 2 years.

##### **Election of deputy chairperson**

The Executive Officer, as Returning Officer, advised the meeting that one nomination for Deputy Chair was received.

**CARRIED** that the Executive Officer declare Cr Sharon Cadwallader Deputy Chairperson for a period of 2 years.

<b>Election of Chairperson and Deputy Chairperson (Resolution)</b>		
For	Cr Sharon Cadwallader, Cr Chris Cherry, Cr Steve Krieg, Cr Danielle Mulholland, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Ray Smith	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

The Executive Officer vacated the chair and handed over the conduct of the meeting to Mayor Cherry as Chairperson.

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#### **4      DISCLOSURE OF INTEREST**

Nil.

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#### **5      ADDRESS BY OFFICIAL VISITOR(S)**

Nil.

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## 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

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**RESOLVED** (Cadwallader/Mustow) that the Board of the Northern Rivers Joint Organisation receive and note the minutes from the previous meeting held 16 August 2024

Confirmation of Minutes of previous meeting (Resolution)		
For	Cr Sharon Cadwallader, Cr Chris Cherry, Cr Steve Krieg, Cr Danielle Mulholland, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Ray Smith	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

Noted:

The Executive Officer provided an update to the Board regarding item 11.1 "Northern Rivers Regional Vision and Masterplan" from the previous meeting held on 16 August 2024. A paper outlining a brief history was also presented to the mayors.

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## 7 URGENT BUSINESS

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Nil.

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## 8 NOTICE OF MOTION

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Nil.

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## 9 REPORTS FOR DISCUSSION

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### 9.2 Executive Officer Report

**RESOLVED** (Mulholland/Cadwallader) that the Board of the Northern Rivers Joint Organisation receive and note the Executive Officer's report as presented.

**RESOLVED** (Mulholland/Cadwallader) that the Board of the Northern Rivers Joint Organisation:

1. Receive and note the Executive Officer's report as presented, and
2. The NRJO prepare a prospectus for the International Olympic Committee members, highlighting the Northern Rivers as a prime location for training camps for the 2032 Olympics.

Noted – Destination North Coast extends an offer to assist with the above prospectus.

Executive Officer Report (Resolution)		
For	Cr Sharon Cadwallader, Cr Chris Cherry, Cr Steve Krieg, Cr Danielle Mulholland, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Ray Smith	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

9.3 Audit, Risk and Improvement Committee - Appointment of Councillor Member and meeting update

**RESOLVED** (Ndiaye/Cadwallader) that the Board of the Northern Rivers Joint Organisation:

1. Receive and note the attached minutes from the Audit, Risk and Improvement Committee meeting of 14 October 2024, and
2. Accept the nomination of and appoint Mayor Mulholland as the non-voting councillor member on the Audit, Risk and Improvement Committee when meeting on behalf of the Northern Rivers Joint Organisation for a 4-year term or until a casual vacancy occurs, whichever is the earlier.

**CARRIED**

Audit, Risk and Improvement Committee - Appointment of Councillor Member and meeting update (Resolution)		
For	Cr Sharon Cadwallader, Cr Chris Cherry, Cr Steve Krieg, Cr Danielle Mulholland, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Ray Smith	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
<b>Carried</b>		

9.4 Financial Statements 2023-24

**RESOLVED** (Krieg/Ndiaye) that the Board of the Northern Rivers Joint Organisation:

1. Receive the 2023/24 Audited Financial Reports and the Engagement Closing Report for the year ended 30 June 2024 prepared by the NSW Audit Office,
2. Present the draft 2023/24 Audited Financial Reports to the:
  - (i) Public on 8 November 2024, by publication on the Northern Rivers Joint Organisation website, and for a period of seven (7) days thereafter, and invite both inspection and submissions, and
  - (ii) Board for adoption by circular resolution following the period for public presentation and submission at item (2)(i) above.
3. Authorise the Chairperson and Deputy Chairperson to sign on its behalf, the "Statement by Members of the Board and Management" contained in the 2023/24 Audited Financial

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Reports prepared in accordance with section 215 *Local Government (General) Regulation 2021*.

4. Forward a copy of the 2023/24 Audited Financial Reports to the Office of Local Government.
5. Receive and note the financial reports for the period ending 30 September 2024.

Financial Statements 2023-24 (Resolution)		
For	Cr Sharon Cadwallader, Cr Chris Cherry, Cr Steve Krieg, Cr Danielle Mulholland, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Ray Smith	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
Carried		

#### 9.5 NRJO ordinary meeting schedule 2025

**RESOLVED** (Mustow/Cadwallader) That Northern Rivers Joint Organisation determine its meeting schedule for 2025 with meetings to be held:

1. On the third Fridays commencing 10.00am at the agreed Council location on:
  - 21 February – Byron Shire Council
  - 16 May – Lismore City Council
  - 15 August – Ballina Shire Council
2. The last meeting for 2025 be held on the second Friday commencing 10.00am at the agreed Council location on:
  - 14 November – Richmond Valley Council

NRJO ordinary meeting schedule 2025 (Resolution)		
For	Cr Sharon Cadwallader, Cr Chris Cherry, Cr Steve Krieg, Cr Danielle Mulholland, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Ray Smith	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
Carried		

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## 10 INFORMATION REPORTS - COVER SHEET

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**RESOLVED** (Krieg/Mustow) That the Board of the Northern Rivers Joint Organisation receive and note the following information reports:

1. Annual Model Code of Complaint Statistics
2. Associate member – Office of Local Government – verbal update
3. Associate member – Destination North Coast
4. Associate member – Scenic Rim Regional Council

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5. Associate member – Regional Development Australia – verbal update
  6. Associate member – Premier's Department, Regional Coordination
  7. Correspondence – Incoming and Outgoing

Information reports (Resolution)		
For	Cr Sharon Cadwallader, Cr Chris Cherry, Cr Steve Krieg, Cr Danielle Mulholland, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Ray Smith	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	None	0
Carried		

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## 11 CONFIDENTIAL REPORTS

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Nil.

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## 12 CLOSE OF BUSINESS

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There being no further business the meeting closed at 11.22 am.